

**AGENDA**  
**ASHRAE TECHNICAL COMMITTEE 6.3**  
**CENTRAL FORCED AIR HEATING AND COOLING SYSTEMS**  
 TC 6.3 Forced Air Heating and Cooling, Tuesday January 26, 2016 1:00-3:30p Floor L Lake  
 Virginia A

1. Call to Order and Introductions
2. Review Agenda, Voting Membership (Roster update) and establish quorum

Current Roster

| <b>Name</b>             | <b>End Year</b> | <b>Position</b>                         |
|-------------------------|-----------------|---|
| <b>Voting</b>           |                 |   |
| Diane Jakobs, PhD       | 06/30/2016      | Chair                                   |
| Kevin Mercer            | 06/30/2017      | Vice Chair & Program Subcommittee Chair |
| Elbert Phillips         | 06/30/2018      | Secretary                               |
| Charles Gaston, PE      | 06/30/2016      | Handbook Subcommittee Chair             |
| Mark Olsen              | 06/30/2018      | Webmaster                               |
| Lawrence Brand          | 06/30/2018      | Member                                  |
| James Cummings          | 06/30/2017      | Member                                  |
| Byron Horak             | 06/30/2018      | Member                                  |
| Bryan Rocky             | 06/30/2016      | Member                                  |
| William Roy             | 06/30/2016      | Member                                  |
| Bo Shen, PhD            | 06/30/2016      | Member                                  |
| <b>Non-voting</b>       |                 |   |
| Iain Walker, PhD        |                 | Standards Subcommittee Chair            |
| Kristin Heinemeier, PhD |                 | Research Subcommittee Chair             |
| Jon Douglas             |                 |   |

3. Approval of previous minutes
  - Motion: "Approve minutes of Atlanta 2015 meeting"
4. Announcements
  - Report on TC/TG Chairs Meeting
  - Section 6 Liaisons
5. Subcommittee Reports
  - A. Handbook (Diane for Chuck)
  - B. Program (Kevin)
  - C. Research (Diane for Kristin)
  - D. Standards (Walker): 62.2, 193
  - Standard 103 revision committee (Haydock)
  - E. Web Site (Olsen)
  - F. ASHRAE Learning Institute (Chuck)
6. Old Business
7. New Business
8. Adjourn